



CITY OF SAN ANTONIO

P.O. BOX 839966
SAN ANTONIO, TEXAS 78283-3966

ADDENDUM I

Re: RFQ for Lead-Based Paint Hazard Control Work Contractor Services 2004

To All Interested Proposers:

Please note the following addendum to the Lead-Based Paint Hazard Request for Qualifications (RFQ) issued on Sunday, August 22, 2004.

A. Page 8, RESTRICTIONS ON COMMUNICATION

After "C" insert the following:

- D. City Code Section 2-309 provides that any person or company official acting as a legal signatory for a proposed contractual relationship that applies for a "high-risk" discretionary contract, as defined by the City of San Antonio Contracting Policy and Process Manual, may not make a campaign contribution to any council member or candidate at any time from the time the Request for Proposal (RFP) or Request for Qualifications (RFQ) is issued until 30 calendar days following the contract award. If the signatory legally entering into the contract has made such a contribution, the City may not award the contract to that contributor or to that contributor's business entity.

QUESTIONS AND ANSWERS

B. LEAD-BASED PAINT HAZARD CONTROL WORK CONTRACTOR SERVICES RFQ 2004

Questions during the Pre-proposal Conference held on August 31, 2004

1. **Q:** Is the City requiring the contractor to provide a Performance and Payment Bond for all projects?

A: The City is currently working to determine if a Performance and/or Payment Bond will be required with this contract for services. A final answer will be posted as an amendment to this RFQ on the City's website at <http://www.sanantonio.gov/rfp/> no later than Friday, September 10, 2004.
2. **Q:** Is there a breakdown of points in the evaluation criteria for Section IX (B) referring to Respondent's background?

A: No, points are taken as a cumulative sum and applied against the section percentage.
3. **Q:** How do we know/show proof if a contractor is MBE/AABE/WBE certified?

- A:** All contractors should contact the South Texas Regional Certification Agency or the City's Small Business Division located at 1910 S. Alamo (210-207-3900) to register as a MBE/AABE/WBE. If you are currently certified, please attach certificate indicating such.
4. **Q:** Can we call with a question to the RFQ?
- A:** No. Questions need to be submitted in writing via fax, e-mail or regular mail and should be received no later than Tuesday, September 7, 2004. Answers will be posted on the City's website at <http://www.sanantonio.gov/rfp/>.
5. **Q:** Upon completion of the RFQ process and a bidders list has been established and approved, how will contractors be selected?
- A:** The City is finalizing a procurement process for the lead hazard control work to be conducted through this RFQ. The process will be posted on the City's website at <http://www.sanantonio.gov/rfp/> as an amendment to this RFQ.
6. **Q:** How can contractors get involved with contracting work in connection with the Department's Owner-occupied Housing Rehabilitation Program?
- A:** An application to be placed on a bidders list to conduct rehab work can be downloaded from the City's website at <http://www.sanantonio.gov/nad/>.
7. **Q:** Are the units occupied at the time lead hazard control work is being performed?
- A:** Relocation of homeowners depends on the extent of lead hazard control work. If minor work is required, the family may not be required to move. The City is responsible for these activities.
8. **Q:** Have lead consultants been selected and who writes the specifications?
- A:** Yes, the City conducted a process to engage consultants in December 2003. There are currently four consultants that work with the City's Lead Based Paint Program. These consultants are responsible for writing the specifications for any lead hazard control to be completed.

Additional questions regarding the RFQ or this addendum should be addressed to:

**Neighborhood Action Department
Myrna R. Esquivel, Program Coordinator
1400 South Flores
San Antonio, Texas 78204
mesquivel@sanantonio.gov**

The San Antonio Neighborhood Action Department appreciates the time and interest that you and your company have shown in participating in this contracting opportunity with the City of San Antonio.